Spreadsheet Final

Assignment: You will combine all that you have learned about spreadsheets to make a final.

Create a new spreadsheet. This will be a personal address book. You can use real people or fictional people in your assignment. Either is fine. You must have ten people.

Headers: First Name, Last Name, Email, Age, Birthday, Number in Family, Address, Phone Number

Data
1. Create fictional information for each of the ten people.
2. Sort the data by last name
3. Find the average of the ages
4. Find the sum of all the people in their families
5. List the maximum number in the family of any of your friends

Style
1. Style the font to be more attractive
2. Change the font color
3. Change the background color of at least one row
4. Change the background color of at least one column
5. Change the entire spreadsheet to uppercase (Format, Change Case)
6. Put your name in an unfilled square
7. Style your name, and rotate it 20 degrees
8. Add a link to a site you like
9. Add a picture of your choice

Send
Turn your form into a pdf file
Email it to dlowe@libertyacademycs.org
Subject should be "spreadsheet final"

Useful old assignments
Basics   http://science.pageofmystery.com/comptech/spreadmodify.pdf
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