## **Instructions**

1. Create a spreadsheet containing all of the information. Here's what I would suggest for the headers at the top of the columns.

Animals, Cost, Number Purchased, Food, Total Cost, Sales Price, Number Sold, Total Sales Profit, Problem

- 2. Enter the data for animals, cost, numbers purchased, food, sales price, and number sold
- **3.** Create a formula to add the cost for each type of animal plus food. Here's a hint. You can both multiply and add in the same formula, such as

$$= 5*4+7$$

So, multiply the number of animals by the cost per animal, then add the food cost.

- 4. Calculate the total sales by multiplying the number of animals sold by the sales price.
- **5.** To determine the profit, use total sales minus total cost. That will tell you how much money we made.
- **6.** You need to use the =IF formula to show on the spreadsheet if there is a problem. There is a problem if the profit is less than zero because we're losing money. Make the last column use an equation to show there is a problem. It should say "OK" if it's fine, and "PROBLEM" if we're losing money. Here's a hint:

If the profit is >0 that's good

- 7. Skip a couple of spaces after the data, and at the bottom of the page, add the following:
  - The sum of the column
  - The average for the column
  - The maximum of the column
  - The minimum of the column
  - The column count
- **8.** After all that, put your name, and the formula to show today's date.
- **9.** Email it according to directions.